



11st October 2023

Dear Parent/Carer

Re: Work Experience – Monday 8th July to Friday 12th July

As part of our commitment to ensuring that your child receives a range of opportunities over their time at Mayfield, we are delighted to inform you that your child will have the opportunity for work experience between **Monday 8th and Friday 12th July 2024**.

Work experience is an incredibly important opportunity for your child to develop transferable and soft skills with adults who are not their immediate family, family friends or teachers. This opportunity ensures your child is developing crucial life skills such as organisation, communication skills, timekeeping as well as being able to add the opportunity to a personal statement or CV for college, part-time work or university.

Whilst we hope that students will have the opportunity to work somewhere that they have an interest in working in the future; it is not essential requirement and what is more important is the overall experience.

In the calendar we have an event on **Thursday 9th November** which we will be **postponing**. We are using a new system this academic year and are awaiting final checks before onboarding students. When we have more information, we will invite you to a short evening briefing where you will have the opportunity to understand what your child will be doing during the work experience week.

Yours sincerely,

Ms T Baxendale
Associate Senior Leader

Principal - Claire Taylor

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