



Dear Parents/Guardians,

Horizons – Enhancing learning for all

We are excited to be able to provide all our students at Oasis Mayfield with an iPad in year 7 that they can use in school and at home till they leave in year 11. This IT platform ensures all our students can access quality first teaching and have enriched opportunities. The iPads are a key part of the student's daily equipment as it enables students to access the learning in class. In this letter I would like to take this opportunity to share some key information and expectations regarding their usage in school and address some common questions frequently asked. Throughout this year, I will also be sharing key information via letter and on the school website as to how you, as parents can help your child maximise the use of the iPad.

Responsible Use and Charging:

Students are required to bring their iPads to school every day with a minimum of 80% charge. This ensures their active participation in lessons. This will be checked routinely in the morning by their tutor and failure to comply will result in a 15-minute detention with their tutor. Failure to attend detentions set may lead to escalated consequences in line with our behaviour policy. This information was shared with all student's week beginning 27th November during their tutor period and we will be expecting all students to bring in their iPads from **Wednesday 3rd January** as part of their daily equipment.

Appropriate Use and Respectful Behaviour

We expect students to use iPads responsibly, refraining from inappropriate activities such as taking photos of others without permission. Respect for one another's privacy and dignity is essential and any violation of this policy will be treated seriously as we want to ensure all students and staff feel safe at school.

This also includes following teacher instructions and using iPads appropriately in lessons. For example, using the relevant app demonstrated by the teacher and not playing games or getting distracted by irrelevant apps. Failure to follow these expectations will result in an "iPad infringement". If a student receives multiple iPad infringement logs, they will have their iPad confiscated and will need to have a parental meeting to discuss the expectations around iPad use.

Principal - Claire Taylor

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Messaging and Cyberbullying

During lessons, students are not allowed to engage in messaging or any other non-educational activities on their iPads. Cyberbullying, in any form, will not be tolerated. We urge parents to discuss responsible online behaviour, including the importance of kindness and respect, with their children. They are taught this as part of the Computer Science and Identity curriculum and is regularly reinforced by staff at school.

Care and Maintenance

Students are responsible for the care and maintenance of their iPads. They should handle the devices with care, keeping them in the protective case provided by the school. iPads should never be left unattended and must always be kept in good condition. Students are also expected to ensure their iPads are put away safely in their bags before walking around the school premises.

Reporting Damages

In the event of an iPad being damaged, students should immediately report it to Ms. Grant who is in the school Library at break and lunch time. Mr. King will then assess the damage and determine if a cost contribution is needed from the parent. If the iPad has been damaged intentionally or through negligence, parents will be asked to contribute towards the cost of replacement. This may be offered to be paid in instalments through My Child at School. The damaged iPad will be handed over to the IT department for repair. Please note that the repair process may take up to 4 weeks, as the iPads are sent to a specialized repair company. Once repaired, iPads will be returned to students by Mr King.

Frequently asked questions

What if my child's iPad has gone missing?

If it has gone missing or been stolen, they must report it to Mr King who will then inform IT. IT can then put it in lost mode which will help it to be identified. Please note that if the battery has died, this may not be possible so it is important it is reported as soon as possible.

If they are currently without their iPad, how will they access the learning?

Teachers are equipped to provide their curriculum to the same high standard for students with their iPads and without. As for homework, a list of students has been shared with all teachers so they can make alternative arrangements and provide paper copies for students. Where able to, students may also be able to complete homework on a smart phone if they have one available.

Who should I contact if my child needs support with a particular iPad issue or app.

Homework app (Sparx, formative, Seneca etc) – their classroom teacher
Forgotten password to outlook and apps – Any teacher can reset this.
Forgotten PIN – only IT can reset this.

We believe that by adhering to these guidelines, our students will have a positive and productive experience using iPads as valuable learning tools. We kindly request parents to

discuss these expectations with their children to ensure a clear understanding and compliance.

Thank you for your cooperation and support in making this initiative a success. If you have any questions or concerns, please feel free to email me at matthew.king@oasismayfield.org
We look forward to a successful and technology-enhanced academic year.

Yours sincerely,

Mr M King
Curriculum Lead for Computer Science
Whole School Horizons lead