



January 2021

Dear Parent / Carer

**RE: Virtual Careers Interviews**

During the course of Year 9 your child will be making important decisions on the next phase of their education, namely their GCSE options. We believe it is vital that we offer information and impartial advice which will support your child in making informed decisions about their GCSE options choices and their future career ambitions.

We are delighted to inform you that we have sourced a careers advisor who can provide personalised, virtual careers interviews. The careers interview will impartially guide your child to consider their ambitions for the future and what skills, qualities and qualifications are required for their desired career. We anticipate that these virtual interviews will take place on Mondays between January and June.

A careers interview will last approximately 45 minutes and will take place during the school day. Your child will be provided with a time to attend their appointment. This interview will take place on Microsoft Teams until we are back onsite and switch to telephone interviews or if safe to do so, in person interviews.

As some interviews are taking place on Microsoft Teams we are asking parents if they would be happy for interviews to take place virtually. Please could you fill in this form to let us know whether or not you are happy for their careers interview to take place via Microsoft Teams at home.

<https://forms.office.com/Pages/ResponsePage.aspx?id=zz3XjXy17EC3-HVbUS2fe86AzuT0MkhIjtrFX9jiOVURDE3Tkc5OTVWMUFYUVg4T1oyMFdRQkE2VS4u>

If you are happy for this to take place on Teams; please read the attached information regarding the online video set up.

During the careers interview, a student may request an adult is with them such as a parent or LSA. At the end of the careers interview, students will be sent a copy of the discussion via their school E-mail as well as a copy to Ms Baxendale. These documents should be kept in a safe place as our in-house careers advisor will use these to support her discussions in Year 11 when she re-interviews students to discuss their post-16 decisions. Ms Baxendale will also keep a copy on the staff drive for our careers advisor and to provide to students again should they lose their copy.

If you have any questions or concerns regarding your child's participation in their careers interview, please contact Ms Baxendale ([Tiffany.Baxendale@oasismayfield.org](mailto:Tiffany.Baxendale@oasismayfield.org)) who will be more than happy to discuss your query further.

**Principal - Claire Taylor**

**Oasis Academy Mayfield**

Ashley Crescent, Southampton, SO19 9NA

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## **What can I do to support my child with their understanding of Post-16 options?**

Your involvement is important to ensuring that your child makes decisions that are challenging, aspirational and crucially, are right for them. We have listed some resources below that you can access for free which will support your conversations with your students:

- ***To Infinity, choices and beyond! A Parents' Guide*** – A handy online booklet which explains every step of education from Year 9 through to University. This can be accessed here: <http://online.fliphtml5.com/okfun/czdo/#p=6>
- ***Making a plan for the future*** – A website with resources and quizzes that can be used with your child to consider their skills, strengths and how to make their desired career a reality. This can be accessed here: <https://www.sunoutreach.org/flying-start/making-a-plan-for-your-future-soton/>
- ***Oasis Academy Mayfield; Careers Guidance*** – Our website has a Careers Guidance section which is regularly updated with information, resources and clips for you to access. You can also join our Oasis Southampton Careers Facebook page with information from colleges and universities regarding Open Days and other opportunities. This can be accessed here: <https://www.oasisacademymayfield.org/curriculum/careers-guidance>

We hope that these resources will support you in facilitating conversations with your child about their future and we look forward to informing you of further opportunities that we will be running over the course of the year. In the meantime, we do hope that your child finds their careers interview a valuable opportunity and supports them in their next phase of education and beyond.

Yours faithfully,

**Ms H Staton**  
Head of Year – Year 9

**Ms T Baxendale**  
Assistant Principal

**Principal - Claire Taylor**

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