



Year 7 Registration

23rd June 2020

Dear Parents/carers,

We are pleased to announce that we are now commencing registration of your child at Oasis Academy Mayfield.

The registration of your child at Oasis Mayfield enables us to support with enrolment onto our internal system. Crucially, it provides us with all the information that we require to keep in touch with you and to have a detailed understanding of a child's background. If at any time your telephone number, postal address or E-mail address changes, please let us know as soon as possible so we can update our systems and ensure we are able to communicate with you at all times. You can do this by E-mailing info@mayfield.org or contacting our reception with your new details.

The registration process is also an opportunity for us to identify if there are issues that your child may need support with when joining us in September. If there are any listed medical needs, SEND needs or safeguarding concerns, it is likely that a member of Academy will contact you for further information later in the summer term.

We will also ask for permissions around the use of your child's photographs within the academy, marketing preferences and for usage of your child's biometric data to enable them to use the printer and canteen account.

We are completing the registration process online which can be completed on any smart mobile device, tablet or computer. You will be sent a link to your E-mail address. To complete the registration, please follow the link from the E-mail and answer the questions. If there are sections that are **not** relevant to your family, please leave these blank. The process should take approximately 30-40 minutes. If you do not receive an E-mail this week, please E-mail transition@oasismayfield.org and we will send the link your E-mail address. If you are unable to access the internet, please let the Head of Year 7, Mr Grindley know (billy.grindley@oasismayfield.org) and we will provide paper copies through the post.

We will be adding new resources this week and next week to our Year 6-7 transition page on the school website including the pre-learning booklet and staff videos which we hope will support you and your child to make the best start with us. Please check back as this page is regularly updated. You can find the transition page by clicking here:

<https://www.oasisacademymayfield.org/admissions/year-6-to-7-transition>.

Yours Sincerely,

Miss Claire Taylor
Principal

Principal - Claire Taylor

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