



## Oasis Academy Mayfield Admission Arrangements for 2024-2025

### Introductory statement

Oasis Academy Mayfield is an Academy where all young people are given the opportunity, they deserve to make excellent progress and fulfil their full potential. Oasis Academy Mayfield is a fully inclusive secondary Academy, accepting children of all abilities, of any faith or none.

### Admission number(s)

The school has an admission number of 180 for entry in Year 7. The school will accordingly admit this number of students if there are sufficient applications. Where fewer applicants than the published admission number(s) for the relevant year group are received, the Academy Trust will offer places at the school to all those who have applied.

### Application process

Arrangements for applications for places to Year 7 at the Academy will be made in accordance with Southampton City Council's co-ordinated admission arrangements and will be made on the Common Application Form provided and administered by Southampton City Council.

Please access the application form by visiting Southampton City Council website, <https://www.southampton.gov.uk/schools-learning/find-school/apply-school/>

The process of allocating places will begin after 31<sup>st</sup> October 2023. You will be sent an email from Southampton City Council on 1<sup>st</sup> March 2024.

### Oversubscription criteria and Tie Break

When the school is oversubscribed, after the admission of students with an Education, Health and Care plan or a Statement of Special Educational Needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

**Principal - Claire Taylor**

**Oasis Academy Mayfield**

Ashley Crescent, Southampton, SO19 9NA

Tel: 023 8032 8128 Email: [info@oasismayfield.org](mailto:info@oasismayfield.org)

[www.oasisacademymayfield.org](http://www.oasisacademymayfield.org)



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1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.

2. Children who have satisfied the Academy or nominated panel that there are appropriate medical or social care grounds. Applications will only be considered under this criterion when supported by a written statement from a doctor, psychologist or social worker that demonstrates a very specific connection between the child's medical or social need and the school.

3. Siblings of students who will be on roll at the Academy on the date when the applicant would be admitted. For these purposes, a sibling is defined as a full, half, adopted, fostered or stepbrother or sister, living permanently within the same household. The Academy reserves the right to ask for proof of relationship after an offer is made.

4. Admission of students based on proximity to the Academy using straight line measurement from the main entrance of the Academy to the main entrance of the child's home. Places are allocated on a geographical basis to children who live nearest to the Academy. The distance used to determine how close the child lives to the Academy will be the direct line measurement from the front door of the permanent home address to the main entrance to the Academy site. The child's permanent home address is where he or she normally lives and sleeps and goes to school from. Proof of residence – such as a council tax bill or utility bill – can be requested at any time throughout the admissions process. If false or misleading information is used to gain entry to the Academy, the offer of a place may be withdrawn.

If there are more applicants than there are places remaining within a particular category and where there is no difference in distance from home to school for two or more children, random allocation, carried out by a person or persons unconnected with the Academy, will be used to allocate the final available place(s) and to establish priority on the waiting list.

### Late applications

All applications received by Southampton City Council after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

For more information on late applications, please visit Southampton City Council website <https://www.southampton.gov.uk/schools-learning/find-school/apply-school/>

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## Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested, and the year group in which they wish their child to be allocated a place. Before making a decision to educate your child out of normal age group, please ensure you have read the Education Outside Normal Group Guidance, which can be found on Southampton City Council website, <https://www.southampton.gov.uk/schools-learning/find-school/apply-school>, under the section Education outside of normal age groups

### Please note:

If your request for education outside normal age group is agreed, this is **not a guarantee of a place at your preferred school**. Your application will be considered along with the other applications made for children in the correct age group for that year, and places will be offered strictly according to the admission criteria for the school. If the school to which you apply is unable to offer a place to a child outside their normal age group, the Local Authority, or any other admission authority, are under no obligation to agree admission to a year group outside the normal age group.

When such a request is made, the Academy Trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the Principal and any supporting evidence provided by the parent.

In the first instance, please contact [andrea.willis@oasismayfield.org](mailto:andrea.willis@oasismayfield.org)

### Waiting lists

Subject to any provisions regarding waiting lists in the LA's co-ordinated admission scheme, the Academy will operate a waiting list. Where in any year the Academy receives more applications for places than there are places available, a waiting list will operate for at least one term after the beginning of the school year (the admission date). This will be maintained by Southampton City Council and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria.

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Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

The waiting list for Oasis Academy Mayfield is held and maintained by Southampton City Council.

For more information on the waiting list, please visit Southampton City Council website <https://www.southampton.gov.uk/schools-learning/find-school/apply-school/>

## Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code. Appellants should contact <https://www.southampton.gov.uk/schools-learning> for information on how to appeal and for the timetable for appeals.

Appellants should contact Southampton City Council Admissions team for information on how to appeal.

<https://www.southampton.gov.uk/schools-learning/find-school/apply-school/offered-place/appeals>

## Who can lodge an appeal?

Any parent or guardian who has been refused a school place for their child has the right to appeal the decision.

If you are not allocated a place at a preferred school, you have the right to an independent appeal. You can appeal for more than one school.

If you are not offered a place at your first preference school, we will send you appeal guidance with your allocation letter.

For schools using the local authority's services, appeals must be lodged by the dates shown on the local authority appeal timetable. This is published before offers are made. Other schools will have their own arrangements.

**ire Taylor**

**Mayfield**  
SO19 9NA

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[mayfield.org](http://mayfield.org)  
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## Are there alternatives to making an appeal?

Before making a formal appeal, you should consider the alternatives:

### 1. Accept the school place you have been offered

If you are a Southampton resident, you will have been offered an alternative school place. Accepting this place will guarantee that your child can start school in September, even if no places become available at your preferred school. This will not affect your right to submit an appeal or your child's current position on a waiting list.

### 2. Remain on the waiting list for your preferred schools

Your child's name will automatically be added to any waiting list where your application has been unsuccessful. When a place becomes available, it will be offered to the child who is at the top of this list at that time. The waiting list is ordered in accordance with each school's admissions policy.

### 3. Apply for an alternative school

If you wish to apply for a school that was not on your original application, you can do this by [contacting the admissions team](#).

## Appeals for children with an Education, Health and Care Plan

Independent Appeal Panels are not able to consider appeals for children who have an Education, Health and Care Plan which specify provision in a mainstream school. Such appeals should be referred to the First-tier Tribunal (Special Educational Needs and Disability), and can only be made within two months of the issuing of the final Plan.

## Applicants living outside the Local Authority

Parents living outside the Local Authority, where the academy is located, should use the Common Application Form provided by their home Local Authority.

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## Notes/Definitions

### Home address:

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.

### Sibling:

'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of their application for a place.

### Medical and Social Need:

'Social need' does not include a parent's wish that a child attends the school because of a child's aptitude or ability or because their friends attend the school. 'Medical need' does not include mild medical conditions.

Parents will be required to provide evidence of eligibility with their application.

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