



**Addendum to Oasis  
Academy Mayfield  
Behaviour for Learning  
Localised Policy**

September 2020

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## Addendum to Oasis Academy Mayfield Behaviour for Learning Policy- September 2020

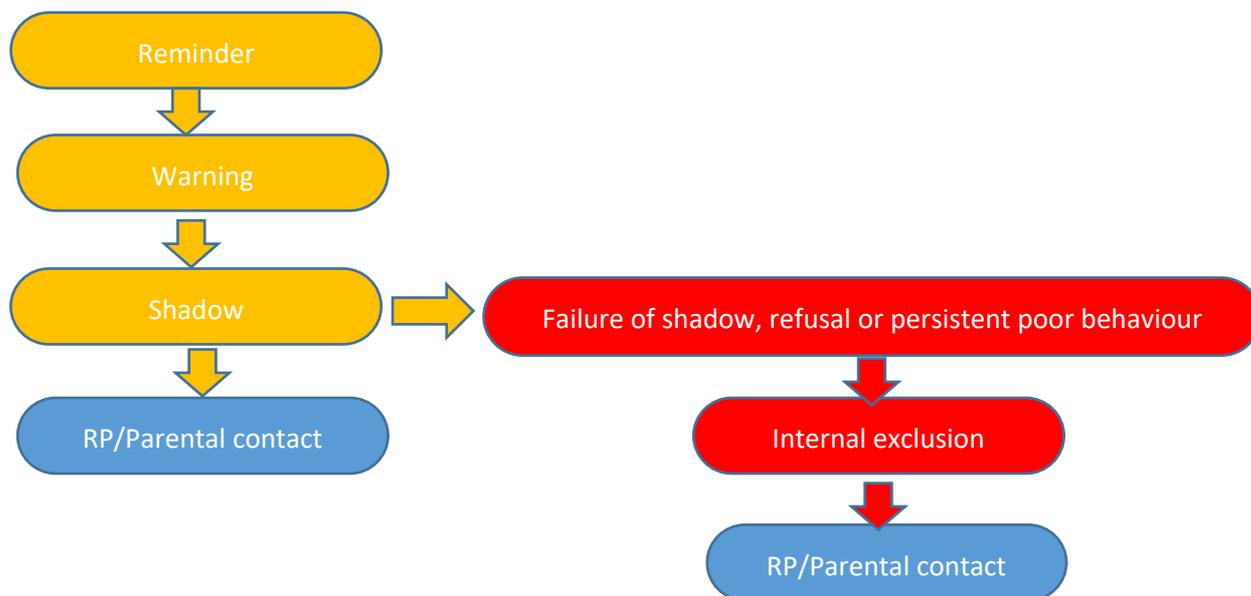
Good student behaviour and positive attitudes to learning are crucial. This addendum lists temporary changes to the main Oasis Academy Mayfield Behaviour for Learning Policy surrounding following return from Covid-19 to ensure children to ensuring that students settle back into school successfully and catch up rapidly.

- Students should walk or cycle to school where possible.
- Students should arrive no more than 20 minutes before their allocated time.
- Students are to leave the site immediately on departure.
- All students are to line up in their bubble tutor groups on the MUGA at their allocated time and wait to be instructed to enter the building via the back door. They are to enter the MUGA via the side gate by science porta cabin.
- Attendance matters at Mayfield. All students are expected to attend, unless there is a justifiable reason that they cannot, such as sickness, religious observance etc. **Please where possible provide the academy with evidence from a medical professional for absences of 5 days or over.**
- Full uniform must be worn at all times. Uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal.
- Bags are allowed, but students must minimise what is bought into school to essentials, such as lunch boxes, water bottles.
- All students will be provided with a face coverings to be used within the academy. This should not be worn outside the academy.
- Face coverings become an essential part of academy uniform.
- Face coverings should be worn in corridors, communal and social areas. They should also be available to be worn in classrooms if requested by a member of staff. They should be removed to eat in the agora.
- Face coverings when not worn should be kept in the sealed bag provided or lowered to your chin or neck.
- Students must clean their hands regularly, including when they arrive at school, when they return from breaks and the end of the day. This will be supervised.
- All students must have their own equipment and not share with others. Packs will be provided for all students with all the equipment they will need in the academic day.
- Students must maintain a distance between themselves and others. There must be no physical contact with others. **Deliberate failure to follow these guidelines will lead to a fixed term exclusion.**
- Students must remain within their bubbles, minimising contact with others. Leaving their bubble and mixing with others compromises safety by increasing the risk of transmission and could lead to a fixed term exclusion.
- Any malicious or deliberate acts of attempting to transmit the virus will lead to a fixed term exclusion.
- Students will sit at their allocated work stations, facing forwards at all times. They must not leave their seat without permission from the teacher.
- Students should follow all instructions from any adult. When a staff member raises their hand this is a signal that students are expected to be silent. This will minimise risk of any airborne transmission.
- Students should follow good respiratory hygiene by implementing the 'catch it, bin it, kill it' approach.
- The staff member will maintain distance from students, staying at the front of the class and at least 2 metres away from students where possible.
- During social time students must sit in their designated area and must not move until instructed. When outside it is advised where possible they maintain distance at all times.
- If a student becomes unwell in school with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell they must inform a member of staff immediately.
- Students should treat all others with care and respect, always following the Mayfield Way.
- Students should complete all tasks set to the best of their ability.
- Students should help to keep the environment clean and safe and treat all equipment with care. Ensure that all litter goes in the bin or gets taken home.
- Students can be rewarded in the following ways – eprasia points, digital praise post cards, phone calls/emails home, Tweet and post on Facebook examples of excellent work, Celebration newsletter
- At the end of each lesson, students are to tidy their work stations and stand behind their chair in silence, waiting for the next lesson to begin. The new member of staff will invite them to sit down.
- Mobile phones are not to be used inside the academy.

## Behaviour Pathways:

All students display behaviours, which show a respect for their own learning and the learning of others. Slowing learning of others is not tolerated. In all lessons, students should demonstrate positive learning attitudes and allow others to learn free from disruption.

Teachers follow a simple behaviour pathway in their classroom if a student slows the learning of others or infringe on the teachers ability to teach:



If students do not follow our positive behaviour guidance, they will:

**Step 1 - Reminder** – Be given a reminder of expectations. This will be repeated reminder if necessary.

**Step 2 - Warning** – Be given a clear verbal warning making them aware of their behaviour and clearly outlining the consequences if they continue. Students are given this opportunity to engage.

**Step 3 - Shadow** - at this point the student will be referred, with work, to a pre-arranged shadow class within the bubble for the remainder of the lesson.

**Step 4 – Restorative conversation** - A restorative conversation will take place to give students the opportunity to put things right and contact with home will be made. Staff will record incident on BROMCOM at this point.

**Step 5 – Internal Exclusion** - If it is felt you need to be removed from lessons for a day then you can be given an internal exclusion for the day within your bubble.

**If a student repeatedly fails to follow the behaviour guidance then they are at severe risk of receiving a fixed term exclusion.**

# OAM -Behaviour for Learning Guidance – Returning to school

## Expectations

While you are in Oasis Academy Mayfield you will be expected to:



- Follow all instructions from any adult during the academy day.
- At the end of each lesson, students are to tidy their work stations and stand behind their chair in silence, waiting for the next lesson to begin. The new member of staff will invite them to sit down.

- Treat all others with care and respect, always following the Mayfield Way.
- Kind, Determined, Proud
- You must be in full school uniform, this includes face coverings.
- Face coverings must be worn in all communal areas, around the academy and at social times.

- Sit at your allocated work station, facing forwards at all times. You must not leave your seat without permission from the teacher.
- You must remain within your 'bubble' at all times.
- Hands up for silence.
- Mobile phones are not permitted.



- Complete all tasks set to the best of your ability.
- At the end of every lesson you will tidy your work station and stand up behind your chair in silence. You will wait for your teacher to invite you to sit down.

- Help to keep the environment clean and safe and treat all equipment with care.
- Have your own equipment and do not share with others.
- Ensure that all litter goes in the bin or gets taken home.

- Maintain your distance from others at all times and ensure hands are washed thoroughly and regularly, including when you arrive to school, before eating and at the end of breaks.
- Follow good respiratory hygiene by implementing the 'catch it, bin it, kill it' approach

## Rewards

Students can be rewarded with any of the following:



- Epraise points
- Digital praise postcards.
- Email home
- Tweet and post on Facebook examples of excellent work
- Celebration newsletter

If you do not follow our positive behaviour guidance, you will:



### Reminder:

Be given a reminder of expectations

### Warning:

Be given a clear verbal warning making them aware of their behaviour and clearly outlining the consequences if they continue.

### Shadow:

Be sent to a shadow class for the remainder of the lesson

### Restorative conversation

A restorative conversation will take place to give you the opportunity to put things right and contact with home will be made.

**Internal Exclusion** - If it is felt you need to be removed from lessons for a day then you can be given an internal exclusion for the day within your bubble.

## For staff: Behaviour Scripting

We all face situations where students 'dig their heels in' and a confrontation can easily occur. Many staff find these times stressful and professional development in handling these occasions can have a transformative effect of relationships and behaviour management.

If initial attempts to rectify the situation fail, having a script to fall back on can be invaluable.

Speed is of the essence. The teacher needs to make their point and then get away before a negative response or confrontation can occur. The language we use is absolutely vital – positive assertion combined with emotional intelligence. One wrong word for many students can be incendiary!

Scripting works with all students, whatever their age. Remember too that students appreciate consistency and fairness. As we have seen with PAS, the more we practise a script, the more it becomes habitual and reliable. Scripting also eliminates factors such as teacher tiredness and irritability; it should remove the emotions from a situation.

The principles are straightforward:

- We are always targeting the behaviour choice, never the child.
- Avoid passing judgements – "I've noticed" is the key.
- The calmer we remain, the more likely students are to mirror our behaviour. A raised voice will receive a similar response.
- Begin with something positive, anything you can think of. It is much more difficult to argue with somebody who is saying something positive about you. Check that they understand the task – is the behaviour a result of not understanding?
- Address the problem you have identified and state it clearly. Avoid questions that will engage the student in discussion – the goal is simple: state the issue and give the student their choice *quickly*.
- Remind students about the rules and why you are having to address the situation.
- Issue a clear warning and threat of consequence. Remind the student they have a choice to make. State clearly but briefly what it is they must do.
- Ensure that any consequence is totally in line with your Academy's systems – consistency is key.
- Say "Thank you" not "please" as this conveys more certainty on your part that compliance will follow. Give them a stated time in which to comply.
- Move away and give the student space and time to reflect and then follow the instruction. Standing over them and adding pressure increases the likelihood of a negative response.
- Make a point of praising or rewarding students close by who are modelling the desired behaviour.
- Monitor discreetly. If the problem persists, you will need to follow through with the consequence. Failure to do this undermines your authority and sends mixed messages to the student and others watching.
- Confidence is key. Think about your body language and positivity.

Example: Charlie has failed to start his Do Now and has been trying to distract others. Non-verbal strategies have failed to get compliance and so the teacher has to take a more direct approach.

- "Charlie – you worked really well yesterday and gave me such a good answer on Macbeth's violence."
- "I've noticed that you're having difficulty starting this morning. Is there anything I can help you with?"
- "Good. I'm pleased you understand. No you know that all students have to do their Do Now. I can't have you not doing it and I don't want you to fall behind".
- I need you to make the right choice. I'm going to give you one minute to get started otherwise I will have to give you a demerit. Let's start now. Thank you." (*And walk away...*)
- "Great start, John. You're working really well".